

## SSIS Mentor Meeting Minutes

March 13, 2007---VPC—27 sites

Topic	Discussion	Action Item
<b>Welcome</b>	<ul style="list-style-type: none"> <li>Maureen welcomed all mentors.</li> <li>The minutes of the January 9, 2007 Worker mentor meeting are posted on the <a href="#">Mentor Meeting Minutes</a> page of the Worker Mentor Program web site.</li> <li>MPAC meeting minutes from the 1/16/07 &amp; 2/26/07 are posted on the web.</li> <li>An electronic survey will be sent to all registered participants.</li> <li>Thanks to all the site facilitators!!!</li> </ul>	
<b>SSIS update</b>	Version 4.3 will be in the Pilot counties next week.	
<b>Intake and Maltreatment Overview for Version 4.3</b>	<ul style="list-style-type: none"> <li>Maureen presented Intake and Maltreatment changes that are in Version 4.3.</li> <li>The training for Version 4.3 will held in Metro labs (444 Lafayette) only due to SSIS staff resource limitations. These will take place approximately mid-May.</li> </ul>	<b>Handout on the web</b>
<b>Citrix from SSIS</b>	<p>Maureen explained the process of accessing the training database by using the Citrix server at SSIS.</p> <ul style="list-style-type: none"> <li>Citrix server can be accessed by counties for the purpose of training the current version or an upcoming version before it's released.</li> <li>Version 4.3 will be available for training soon.</li> <li>Counties sign up for half day training dates by submitting a request to SSIS.</li> <li>County Primary Mentors can request the dates.</li> </ul>	<b>Handout on the web</b>
<b>Coordinator and Mentor Roles</b>	<p>Maureen reviewed the two roles as they applied to the expectations and agreement by SSIS and the counties. These were reviewed so that seasoned and new coordinators and mentors plus the supervisors could be updated. MPAC requested this as an agenda item.</p> <p>Maureen stated that a minimum of two mentors could be assigned in each county with federal financial participation (FFP) reimbursement from SSIS. Many counties do not have Alternate mentors identified to back up Primary mentors. There is currently 37% FFP available to the county for mentoring activities.</p>	<b>Handout on the web</b>
<b>VPC concerns</b>	<p>The VPC was held through Office of Enterprise Technology at the State. There were many technical issues that reduced the level of effectiveness for viewers. Maureen and Mary Klinghagen determined that this vendor will probably not be feasible for our needs in the future.</p> <p>An update was given to Partnership Committee on March 21, 2007.</p>	
<b>Next meetings</b>	<ul style="list-style-type: none"> <li><b>Worker Mentor Meeting: May 8, 2007 @ Holiday Inn, St. Cloud, 8:00AM-3:15PM</b></li> <li><b>Fiscal Mentor Meeting: May 9, 2007 @ Holiday Inn, St. Cloud, 9:00AM-3:00PM</b></li> </ul>	